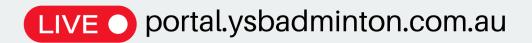




STUDENT PORTAL

WELCOME TO YS BADMINTON

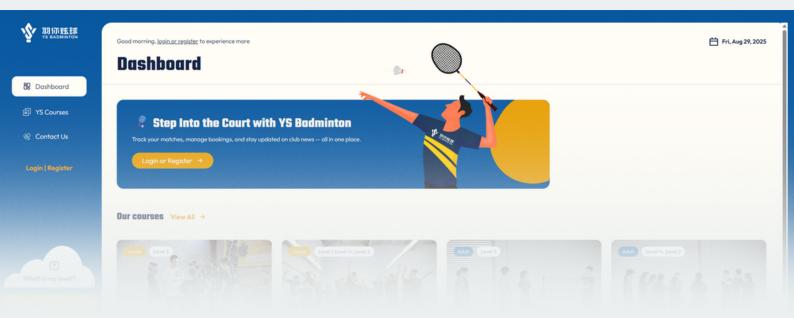


How to: Register Your Account

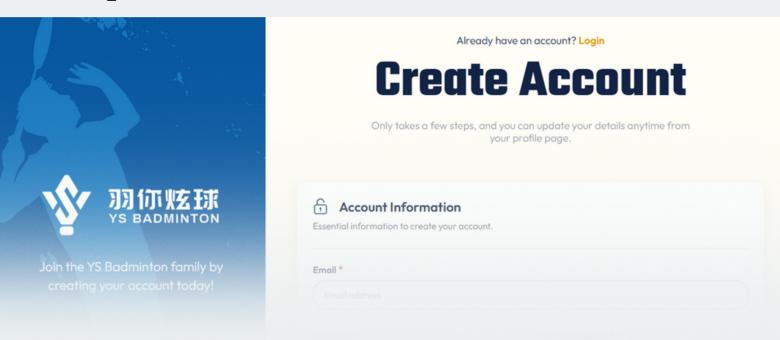
q portal.ysbadminton.com.au



Step 1. Navigate to **portal.ysbadminton.com.au**



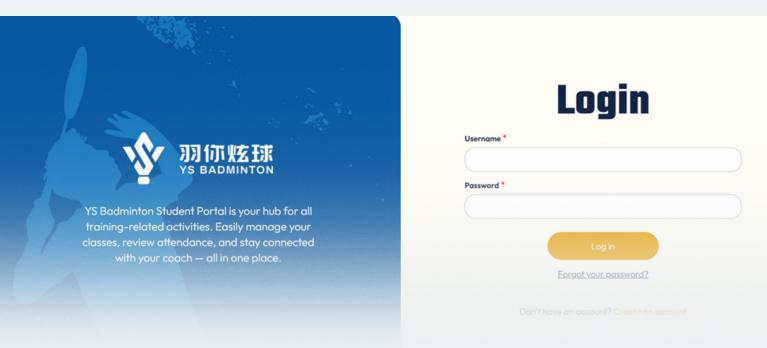
Step 2. On the dashboard, click "Login or Register"



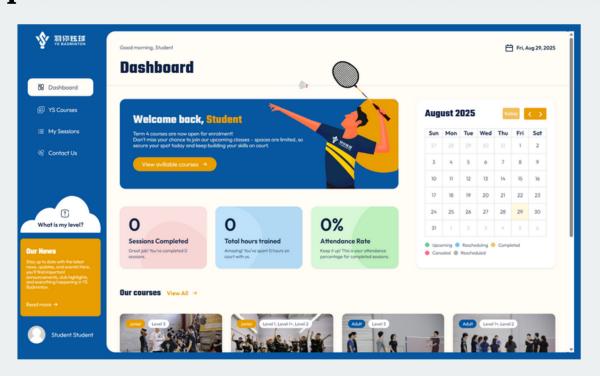
Step 3. Choose **"Create an account"** and fill out the required information. You will be sent an email confirming your account registration.

How to: Login to Your Account

- **Step 1.** Return to the portal homepage
- Step 2. Click the "Login or Register" link again

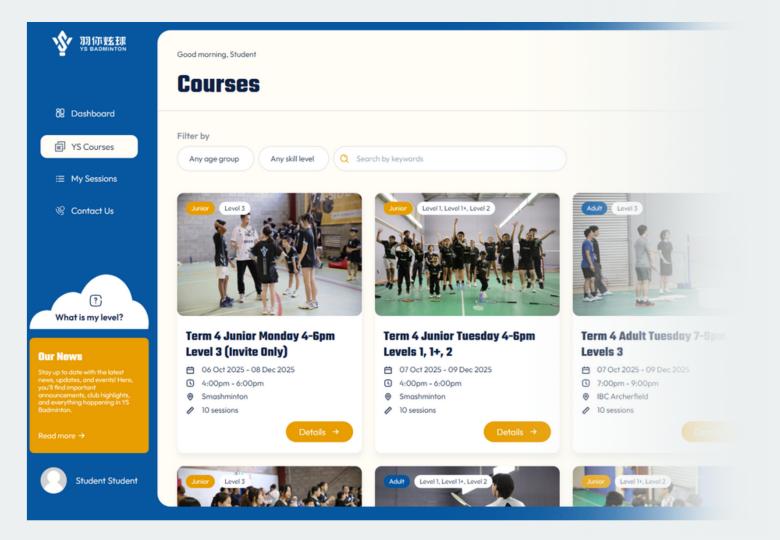


Step 3. Enter your registered email and password to login



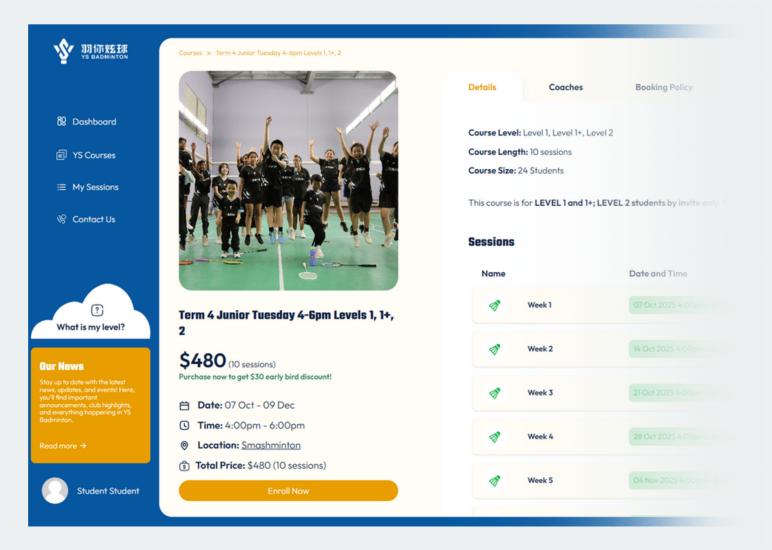
Step 4. Upon successful login, you'll land on your **Dashboard**, which displays your courses and other options

How to: Enroll in a Course



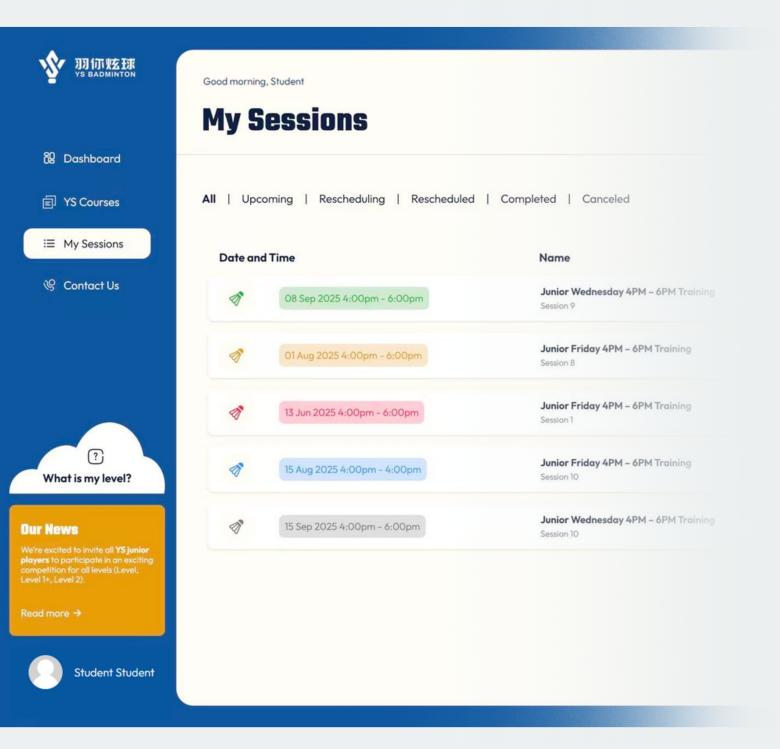
- **Step 1.** Once you are logged in, navigate to **"YS Courses"** on the **left-hand sidebar**. This will show a full list of available courses across different days, locations and levels.
- Step 2. Browse the list to find the course that suits your level, location, and schedule. Use the filter to easily find suitable courses for you skill level.
- **Step 3.** Click on the course you are interested in to view more details, coaches and price.

How to: Enroll in a Course



- Step 4. Once you have selected a suitable course, select "Enroll Now" to make payment and secure your spot in the course.
- **Step 5.** Follow the steps to confirm your booking and make payment securely through the portal.
- **Step 6.** Once payment is completed, you will receive a confirmation email and your course will now appear in **"My Sessions"** on the portal

How to: View Your Sessions



Step 1. On the left-hand sidebar, select "My Sessions" to view your sessions.

Upcoming

Completed

Cancelled

Rescheduling

Rescheduled

Note:

Sessions are colour coded by status.

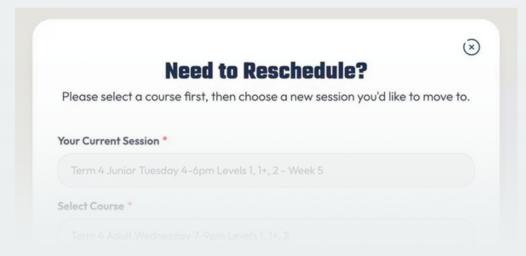
How to: Reschedule a Session



Step 1. In "My Sessions" on the left-hand sidebar, select the session you would like to reschedule.

Step 2. Click the "Reschedule" button on the top right corner.





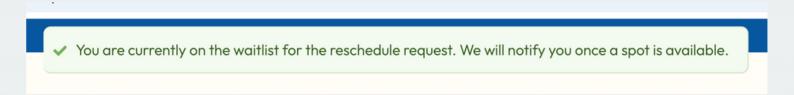
Step 3. Select the preferred course and session you would like to reschedule to and click "Submit Reschedule Request"

How to: Reschedule a Session

Date and Time		Name	Location	Status
1	04 Sep 2025 9:00am - 11:00am	Term 4 Adult Wednesday 7-9pm Level 1, 1+, 2 Week 4	Smashminton	Upcoming Make-up
1	04 Nov 2025 4:00pm - 6:00pm	Term 4 Junior Tuesday 4-6pm Levels 1, 1+, 2	Smashminton	Rescheduled

Successful Reschedule

Upon successful reschedule, you will receive a confirmation email, and your new make up session will now appear in "My Sessions" in green.



Pending Reschedule

If the rescheduled session you have selected is currently full, you will be placed on a waitlist. Once there is an available spot, you will automatically placed into the session, and confirmation will be sent to your email.